



Dear Members,

The Executive Office of Aging & Independence has issued instructions for completing your ALR Financial Disclosure Report, which is due within 90 days of the end of your community's fiscal year. If your fiscal year ended December 31, then the form will need to be submitted by March 31 (*unless an extension is granted*). If your fiscal year ends on June 30, then you must submit this form by September 30.

Each ALR must complete a copy of the [financial disclosure statement](#) and then upload a completed copy using the [link](#) to the web-based Financial Disclosure submission form. A PDF copy of the web-based submission form can be [reviewed here](#).

ALR Financial Disclosure Online Form

- *Survey Title: ALR: Annual Financial Disclosure Statement*
- *Online Link: <https://app.keysurvey.com/f/41772296/1a24/>*

Please see below for the full update from The Executive Office of Aging & Independence.

Good morning,

In accordance with 651 CMR 12.04(13)(a)(1), each Massachusetts assisted living residence (ALR) sponsor shall annually file a financial disclosure form with the Executive Office of Elder Affairs (EOEA). The form must be filed for each ALR within 90 days of the end of the ALR's fiscal year. Please complete the attached financial disclosure statement and upload the completed form using a web-based instrument which can be found using the highlighted link below. For your convenience, a pdf copy of the required survey tool is attached for review and reference.

Reference Information

- **ALR Financial Disclosure Online Form**
Survey Title: ALR: Annual Financial Disclosure Statement
Online Link: <https://app.keysurvey.com/f/41772296/1a24/>

Thank you for your time and attention to this matter. Please send any questions or comments to ALRHelp@mass.gov.

Thank you,

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