



Dear Members,

The Executive Office of Aging & Independence (AGE) has issued an update to the [implementation guidance](#) for the amended 651 CMR 12.00 Assisted Living Regulations.

This update pertains specifically to the Required Document Updates section, which was sent out last week:

"Required Document Updates

Documents updated pursuant to 651 CMR 12.04(14)(b)1. shall be submitted to AGE no later than Thursday, October 15, 2026. **Instructions for electronic submission will be issued separately."**

See today's update from AGE below.

Good morning,

Please see guidance regarding document submission below:

Actions required as part of the electronic file (e- file) submission process:

- All emailed submissions must identify the ALR name (s) in the "Subject" line.
- All submissions with accompanying documents must include a Table of contents.
- All submitted documents must be a red-lined version.
- If the size of the application is too large (over 20 MB) to be transmitted in a single email you will need to submit your application in multiple emails.
 - If multiple emails are required then the subject line should also note the number of each individual email including the total number of emails sent for example: 1 of 3, 2 of 3 etc.
 - If multiple emails are required to transmit the application, the required table of contents noted above must have a reference to which email batch the documents can be located.

Please send all documents and any questions to ALRHelp@mass.gov

Thank you

**Assisted Living Certification & Compliance Unit
Executive Office of Aging & Independence (AGE)**

Your Partners in Aging.
One Ashburton Place, Boston, MA
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If you have any questions, please contact us at Mass-ALA@mass-ala.org.

This update is solely for general informational purposes. It is not intended to replace a full review of the cited regulations or guidance.

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